

## Brown City Public Library Minutes March 7, 2022

Members present: Charlie Mitchell, Melanie Robison, Toni Loutzenhiser, Sharron Tebo; Guests: Shirley Wood, Lauren Marion, Clint Holmes, Chris Lee

Meeting was called to order followed by the Pledge of Allegiance at 7:00 pm. Correction to the minutes of changing Brad Oliver to James.

Motion to pay the bills by Melanie, seconded by Toni. Motion Passed.

Treasurer's Report: Received copy of Profit and Loss Budget vs. Actual

Librarian's Report: National Library Week-April 3 -9<sup>th</sup>. Last year had a drawing for 25-dollar gift card from Barnes and Noble. Any new ideas, share with Shirley.

Shirt and Book Bag sales -

\$550.00 Petty Cash - \$340.00

Person coming in this week to bid on washing outside windows.

### Old Business

Alex Bartle will start next week? Alex will be working after his daily workschedule.

Discussion about the Krause electric bill. Bill was for two days for men coming to the library on February 21 and February 22. No call ahead of time was made that Krause team wanted to come those days. Last contact in November was that Krause would contact us when they were coming. February 21 was President's Day; a legal holiday and the library isn't open on any Monday. Sharron made a motion not to pay the bill with a letter to Krause Electric explaining the reason.

Melanie seconded the motion. Motion

passed. Cabinets: no reply on message

sent February 22<sup>nd</sup>. Apollo - on hold.

Charlie spoke to the group on the profit/ loss report. There has been a slight drop in population affecting income. Charlie will look further into this.

Information from King and King regarding changes required by the State of Michigan to account numbers in Quick Books. King and King can take care of it for 500 to 1000 dollars. Motion made by Melanie and seconded by Toni to have King and King take care of this. Motion passed.

Book Club is continuing to be successful.

Heard information about First Amendment audit at Rauchholz Library.

Discussion on new librarian position. Ruth Kuhlman's name was mentioned. Ruth Kuhlman has served at Brown City Elementary as the librarian for many years. It was suggested that we talk with her.

Mi-83 TLC Kits

Moved to Adjourn at 8:20 by Sharron Tebo, seconded by Melanie. Motion Passed. Next meeting: April 4, 2022 at 7:00 pm.